

**Maurice A. Williams III**  
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## **PROFESSIONAL EXPERIENCE**

### **Residence Life Coordinator**

**South Carolina Governor's School for Science & Mathematics**

**February 2013 to present**

- Direct, guide and supervise residential high school students in nonacademic areas.
- Counsel students on an individual and group basis.
- Supervise 12 paraprofessional Resident Assistants.
- Serve as Boys and Girls Tennis team coach.
- Plan and organize events including Senior Prom and carnival.

### **Boys and Girls Tennis team coach**

**South Carolina Governor's School for Science & Mathematics**

**January 2013 to present**

- Plan and conduct conditioning and practices for student athletes.
- Monitor and provide strategy, tips during singles and doubles matches.
- Collaborate on goals and plans for improvement.

### **Wire Editor**

**The Indianapolis Star**

**March 2003 to June 2011**

- Presented national and world news story ideas for daily meetings.
- Collaborated with reporters and other editors to select articles for future editions.
- Selected articles, photographs and graphics for news pages.
- Monitored wire services for story updates and breaking news.

### **Copy Editor**

**The Indianapolis Star**

**April 1997 to March 2003**

- Edited world, national, state, business, sports, features and local news stories for accuracy and style.
- Provided feedback and direction to improve articles, graphics, headlines, videos, photographs and page designs for readability, clarity and balance.
- Created conversational headlines and photo captions and added informative sidebars to complement news articles.
- Updated website nightly to include top stories from the daily newspaper and make search engine optimization updates.

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**Copy Editor**  
**Detroit Free Press**  
**June 1996 to December 1996**

- Edited business, local, national, world and features articles.
- Edited the work of other editors for columns and features articles.

**Staff Writer (Internship)**  
**The Roanoke Times**  
**May 1995 to August 1995**

- Covered local flooding and relief efforts.
- Reported on local vandalism, a 75-year class reunion and heart transplant recipients.

## **MEMBERSHIPS**

Professional Tennis Registry  
Certified Instructor 1117 age group.

## **EDUCATION**

Bachelor of Science, Mass Communications, May 1996  
Virginia Commonwealth University, Richmond, Virginia.

Certificate of Information Technology, May 2001  
Purdue University, Indianapolis, Indiana.

## **TECHNICAL SKILLS**

- Microsoft Office
- Adobe Photoshop
- Saxotech Content Management System

## **PROFESSIONAL AWARDS**

Hoosier State Press Association Headline Writing Contest, first place, 2007.  
Hoosier State Press Association Headline Writing Contest, second place, 2004.  
Dow Jones Newspaper Fund Editing Internship Program, 1996.

## **PROFESSIONAL VOLUNTEER EXPERIENCE**

**Writer, Editor**  
**Greater Northwest Baptist Church**  
**January 2009 to present**

- Write and edit articles for *Gospel Press* newsletter.
- Take photos, assist with design and help develop story ideas.
- Created “Ministry Minute” feature on groups' past and upcoming events.