

Maurice A. Williams III
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PROFESSIONAL EXPERIENCE

Residence Life Coordinator

South Carolina Governor's School for Science & Mathematics

February 2013 to present

- Direct, guide and supervise residential high school students in nonacademic areas.
- Counsel students on an individual and group basis.
- Supervise 12 paraprofessional Resident Assistants.
- Serve as Boys and Girls Tennis team coach.
- Plan and organize events including Senior Prom and carnival.

Boys and Girls Tennis team coach

South Carolina Governor's School for Science & Mathematics

January 2013 to present

- Plan and conduct conditioning and practices for student athletes.
- Monitor and provide strategy, tips during singles and doubles matches.
- Collaborate on goals and plans for improvement.

Wire Editor

The Indianapolis Star

March 2003 to June 2011

- Presented national and world news story ideas for daily meetings.
- Collaborated with reporters and other editors to select articles for future editions.
- Selected articles, photographs and graphics for news pages.
- Monitored wire services for story updates and breaking news.

Copy Editor

The Indianapolis Star

April 1997 to March 2003

- Edited world, national, state, business, sports, features and local news stories for accuracy and style.
- Provided feedback and direction to improve articles, graphics, headlines, videos, photographs and page designs for readability, clarity and balance.
- Created conversational headlines and photo captions and added informative sidebars to complement news articles.
- Updated website nightly to include top stories from the daily newspaper and make search engine optimization updates.

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Copy Editor

Detroit Free Press

June 1996 to December 1996

- Edited business, local, national, world and features articles.
- Edited the work of other editors for columns and features articles.

Staff Writer (Internship)

The Roanoke Times

May 1995 to August 1995

- Covered local flooding and relief efforts.
- Reported on local vandalism, a 75-year class reunion and heart transplant recipients.

MEMBERSHIPS

Professional Tennis Registry

Certified Instructor 1117 age group.

EDUCATION

Bachelor of Science, Mass Communications, May 1996

Virginia Commonwealth University, Richmond, Virginia.

Certificate of Information Technology, May 2001

Purdue University, Indianapolis, Indiana.

TECHNICAL SKILLS

- Microsoft Office
- Adobe Photoshop
- Saxotech Content Management System

PROFESSIONAL AWARDS

Hoosier State Press Association Headline Writing Contest, first place, 2007.

Hoosier State Press Association Headline Writing Contest, second place, 2004.

Dow Jones Newspaper Fund Editing Internship Program, 1996.

PROFESSIONAL VOLUNTEER EXPERIENCE

Writer, Editor

Greater Northwest Baptist Church

January 2009 to present

- Write and edit articles for *Gospel Press* newsletter.
- Take photos, assist with design and help develop story ideas.
- Created “Ministry Minute” feature on groups' past and upcoming events.